

Park Board Meeting Minutes
Regular Meeting of October 8, 2025

	NAME	P/A	PLACE	NAME	P/A
1	Angela Lewallen	P	6	*Blake Wyne	P
2	Elizabeth Flores	P	7	Jeff Woods	P
3	Chery Brennan	P	8	Jim Domer	P
4	Kyle Bertsch	A	9	Elaine Borchardt	P
5	Julia Sykes	P			

A. Call Meeting to Order and Announce Quorum is Present:

The October Park Board Meeting was called to order by Blake Wyne, Park Board Vice Chair at 6:01 p.m.

B. Visitors: 1

C. Approval of Park Board Minutes:

Cherry motioned to approve the Park Board Minutes of the September 10, 2025 meeting as written. The motion was seconded by Julia and the vote to approve was unanimous.

D. New business:

a. Gold Medal Grand Plaque Presentation and Report – Erika Tang and Chris Chastain

Blake: How many municipalities in Lewisville’s Class applied for the Gold Medal?

Chris C: NRPA does not release that number

b. Proposed Updates to Unified Development Code pertaining to Parkland Dedication and Tree Mitigation – Stacie Anaya and Jose Marines

Blake: Is there any tree you cannot remove?

Jose: no - all trees are able to remove as long as they pay the tree mitigation fees, and they are on their property

Angela: How does it work if a developer wants to remove ALL the trees on the property? Are they allowed to as long as they pay the fees?

Jose: We work with the developers to work to preserve some trees. They have the right to remove them but we try to talk to them about environmental benefits and fees. The more trees they preserve, the less they have to pay. But since its private property they have the right to.

Stacie: By ordinance - its against the law to clear cut. They have to get a permit to do this. Its against the law to prevent someone from doing what they want on private property.

Angela: When they pay the tree mitigation fee does it go to general fund?

Jose: No, it goes to Tree Mitigation Fund

Angela: Is \$200 enough to go buy another tree and replace it?

Jose: This is what we are spending right now, our Urban Forester calculated this number for us based on our recent plantings.

Jeff: this is per caliper inch. Cost of the tree goes up depending on the caliper inch.

Stacie: there is no environmental benefit that a smaller tree can provide compared to a larger 26 in tree. Heritage trees will be difficult with council, they listened to this during presentations but asked for more. Will come with graphs and data for them.

Jeff: HOAs are required to replace trees by the City and they have to replace trees that they take down.

Blake: Is there anything in the code for future years with construction and drop lines and root protection.

Jose: there is, code goes out and inspections to make sure and after construction to make sure they are still there. Code goes out in future years to check on trees and make sure landscaping is up to date and they are following landscape plans.

Blake: Take a large Heritage Tree - if someone wants to build a house next to it and it dies in five years. Do they check this to make sure its still alive.

Jose: Code will check this, they will contact the developer or someone to replace it. I need to check what the process would be but code enforcement would check this.

Elizabeth: wants to clarify that this applies to new developments and does not affect home owners. We had the terrible storm that damaged trees. Does this cost fall on homeowners?

Stacie: this is for development and commercial property

Jeff: Lewisville is 97% built out, is this commercial and residential? How do they come up with this number

Stacie: Undeveloped raw land in city limits no matter who owns it.

E. Report:

- a. Director and Assistant Director's Report (written – attached)
- b. CIP Manager's Report (written – attached)
- c. Preserve and Greenbelt Manager's Report (written – attached)
- d. Program's Manager's Report (written – attached)

- e. Park Operations Manager's Report (written – attached)
- f. Volunteer Opportunities (written – attached)

F. Round Table:

Angela Lewallen – Can we create a checklist rubric for park amenities so that we can better make notes for this year's park condition assessments?

Marcus: Yes, Chris Lewis is on it.

Elizabeth Flores – Where can I find the 100K LLELA Run Map?

Angela/Staff: It can be found on the Friends of LLELA's Trail Running Company's website

Elizabeth Flores – How can we make streets more accountable for items such as parking lot striping and that are outside Parks control.

Chery Brennan –

Kyle Bertsch –

Julia Sykes –

Blake Wyne –

Jim Domer –

Elaine Borchardt – Please Provide an update on the Admin Coordinator candidate search, what can be done to retain this position?

Marcus: Going well, we have great candidates set for in-person interviews coming next week. This position moved up pay grade scales, we are hopeful that this reclassification will help with retention.

Elaine Borchardt- Can we keep the same Park Condition Assessment Teams so that we can keep track of improvements made from last year?

Marcus: Yes, good idea.

G. Adjournment:

A motion was made by Chery to adjourn the meeting at 6:57 p.m., was seconded by Julie and the vote was unanimous.



Stacie Anaya, Director



Blake Wyne, Park Board